

6/H-15 (viii) (Syllabus-2015)

2018

(April)

EDUCATION

(Honours)

(School Management)

Marks : 75

Time : 3 hours

*The figures in the margin indicate full marks
for the questions*

Answer any **five** questions

1. Explain the concept and scope of school organization and management. What are the characteristics of successful school management? 4+4+7=15
2. What is meant by classroom management? Discuss the principles and techniques of classroom management. 5+5+5=15

(2)

3. What is a physical structure of the school?
Discuss the importance of the following :
 $6+3+3+3=15$
- (a) School library
 - (b) School laboratory
 - (c) School office
4. Discuss the role of Headmaster in the functioning of the school. State the importance of teacher's diary in the functioning of the school. $8+7=15$
5. Explain the meaning, need and scope of school supervision. Discuss the steps of school supervision. $3+3+3+6=15$
6. State the meaning of Institutional Planning. Discuss the objectives, principles and process of institutional planning. $6+3+3+3=15$
7. How can Co-curricular Activities be organized by an educational institution? Discuss how a school programme can be evaluated. $7+8=15$

(3)

8. Write short notes on any *two* of the following : $7\frac{1}{2}\times 2=15$
- (a) Objectives of school management
 - (b) Process of classroom management
 - (c) School time-table and calender
 - (d) Staff meeting
